

LIBRARY BOARD MEETING
 Tuesday December 17, 2024, 6:30pm
 Pending at January 28, 2025 Mtg
 Location: Library



Board of Trustees	Attended
<i>Name, Position Title, Year Board Term Expires</i>	
1. Sarah Leinweber, President, 2017-2026	In-person
2. Erin Jelenchick, Vice President, 2020-2027	In-person, arrived at 6:41pm
3. Sam Dettmann, Village Board Representative, 2024-2025	Zoom
4. Nathan Christenson, School District Representative, 2024-2025	In-person
5. Ellie Gettinger, Member, 2019-2025	In-person, left at 7:20pm
6. Claire Flannery, Member, 2020-2026	In-person
7. Nikki DeGuire, Member, 2024-2027	In-person
Staff	
Nyama Reed, Library Director	In-person
Scott Lenski, Head of Adult Services	In-person

6 students for high school class assignment.

CALL TO ORDER 6:33pm				
1. Statement of Public Notice				
2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.				
Item	Action Desired	1st	2nd	Pass
3. Consent Agenda - Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business. a. Minutes of October 22, 2024 meeting b. Minutes of November 19, 2024 meeting c. Finance Report Through November 30, 2024 d. Department Reports e. Monthly Statistics	Motion	Gettinger	DeGuire	Unanimous
Motion to approve consent agenda as presented.				
4. Presentation on Adult Services and Marketing Plan (Lenski)	Discuss			
Scott Lenski, head of Adult Services, discussed trends in adult services, such as digital materials and programming. He also provided an update on the library's marketing workflow.				
5. Patron Code of Conduct Policy Review	Discuss			
Discussion included adding phrasing for hiding books; cleaning up after snacks; distance from door for smoking; clarify damage to facilities, such as moving a table and snagging the carpet; "entering" with shoes and shirt vs removing them once inside; ringtones from phone <i>and devices</i> ; is policy consistent with local codes and ordinances; consistent tracking of incidents; change handicap to disability; service animals rather than "certified;" remove statement about checking out books since that is a given.				
6. The Library Board of Trustees may convene into Closed Session per WI State Statute 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and may reconvene in open session to act upon such matters. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in Closed Session.	Motion with Roll Call "In" Roll Call "Out"			
Library Board did not go into closed session.				
7. Library Director's Annual Review and Wage Increase	Motion	DeGuire	Christenson	Unanimous
Director was complimented for her work. Motion to approve 3.2% wage increase.				
8. 2025 Library Staff Wage Increase	Motion	Flannery	Jelenchick	Unanimous

Motion to approve a 3.2% wage increase for all staff who with satisfactory performance; a corrected wage for two shelvers hired in 2024 of \$9.57 in 2025.				
9. Change October 2025 Library Board Meeting Date	Motion	DeGuire	Christenson	Unanimous
Motion to approve changing the October 2025 meeting date from the 28th to the 21st.				
10. Foundation, Friends, and Funds Q&A	Discuss			
11. LibraryIQ	Motion	Christenson	DeGuire	Passes; 1 Nay
12. Director's Report	Discuss			
ADJOURNMENT	Motion	DeGuire	Flannery	Unanimous